



ED-U-COLLEGE

RE - REGISTRATION FOR GRADE _____ / 2019

STUDENT INFORMATION			
Surname			
Name Used at School			
Date of Birth			
Grade in 2018		A	B
		C	
PERSON RESPONSIBLE FOR PAYMENT OF SCHOOL FEES		PARENT / GUARDIAN STUDENT LIVES WITH DURING TERM	
Surname and Name			
I.D. Number			
Postal Address			
Physical Address			
Telephone No.			
Cell No.			
EMPLOYER DETAILS			
Employer Name			
Occupation			
Physical Address			
Telephone No.			
Relationship to Learner			
DETAILS OF FATHER		DETAILS OF MOTHER	
Surname and Name			
I.D. Number			
Postal Address			
Physical Address			
Telephone No.			
Cell No.			
EMPLOYER DETAILS			
Employer Name			
Occupation			
Physical Address			
Telephone No.			
EMAIL ADDRESSES			
Person responsible for payment of school fees			
Parent/Guardian student lives with during term			
Father			
Mother			
MEDICAL INFORMATION			
Name of Doctor			
Telephone No.			
Medical Aid		Medical Aid No.	
Allergies / Chronic Illness			
EMERGENCY CONTACT			
Surname and Name			
Relationship to Student			
Cell No.			
FOR OFFICE USE ONLY			
Re-registration Date		Receipt No.	

PTO

RELATIVE NOT LIVING AT ABOVE ADDRESS

Surname and Name	
Physical Address	
Cell No.	

STRIKE ACTION

The Staff of Ed-U-College are committed and dedicated to the education of all learners on a daily basis. However, we cannot ensure the safety of learners during strike action, riots, group demonstration acts, etc. If the safety of the learners is compromised, all parents and guardians will be advised via our SMS facility or official school letter and must ensure their children stay home. Ed-U-College will not be held responsible for any learner on the school property during strike action, riots, group demonstrations, etc. and after school hours.

INDEPENDENT SCHOOLS AND SCHOOL FEES

According to the South African Schools Act Ed-U-College functions as a commercial Enterprise and may refuse to admit Learners whose parents may not be creditworthy or provide education services to those customers who have not paid their school fees account as specified in the terms and conditions agreement. It is the responsibility of the person responsible for paying of school fees to inform / prove to the school that payment of school fees has been made by means of a deposit slip or internet banking proof of payment print out. No prior notice will be given and no responsibility will be taken by the school should the learners whose school fees are not paid before / on the due date, are sent home. Monthly statements concerning school fees are sent out and parents / guardians are to take responsibility for payment thereof.

BEHAVIOUR

Conduct of learners should be impeccable at all times. The school has the right to terminate a learner's contract if his/her behaviour contravenes the Code of Conduct / School Rules. No learner may leave the school grounds during school hours. No alcohol, drugs or weapons will be allowed on the premises or during any school activity. Immediate expulsion is applicable. Fighting and victimisation of any kind will not be tolerated.

Drug and Alcohol Testing : Ed-U-College reserves the right to test any student for substance abuse.

TEXTBOOKS

All learners are expected to be in possession of the prescribed textbooks and stationery by the end of January of every academic year, as learning cannot take place without these vital educational tools.

PREGNANCY

Any student who falls pregnant during the school year must leave school as soon as the pregnancy becomes visible or common knowledge. The school takes no responsibility for any medical or delivery complications prior to leaving the school. A medical certificate is necessary for exemption from class.

CONDUCT

It is the responsibility of the parents and students to familiarise themselves with the School Rules and Code of Conduct. The school has the right to terminate a learner's contract if his/her behaviour contravenes the Code of Conduct / School Rules.

SMS NOTIFICATION SYSTEM

We make use of a SMS notification system to inform our Parents and Guardians of any necessary information. Therefore, please ensure the contact numbers written on the registration form are up to date and the owner of the number is willing to receive smses as we will make use of the given numbers. If any contact number changes please advise the office immediately as this is of great importance in maintaining contact with our Parents and Guardians.

EXPULSION AND SCHOOL FEES

If a student is expelled for breaking the Code of Conduct or any school rule, all outstanding school fees must be paid before any transfer or school records are issued. Any monies already paid to the school will not be refunded.

SOCIAL MEDIA MARKETING

In order for us to grow we need to promote our school and we do so through social media marketing on our official webpage and on Facebook. We do post photos taken at school showing our various achievements and fun occasions at school. Please be advised that your child might be in one of the photographs.

SIGNATURE OF PERSON RESPONSIBLE FOR
PAYMENT OF SCHOOL FEES

DATE

SIGNATURE OF PARENT / GUARDIAN STUDENT
LIVES WITH DURING TERM

DATE